



NEUROLOGY CENTER OF FAIRFAX, LTD.

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After hours emergency 703.755.1450

Information for Our Patients

Thank you for choosing us to provide your neurological care. Our goal is to provide you with top quality care. Please help us by providing your most up to date medical information at each visit.

For each visit you **MUST**:

- Fill out all information forms (both sides) before you see your doctor. Your doctor needs current information to provide you with the best care. List your questions and concerns so they can be addressed during your visit. Multiple concerns or symptoms may require further visits.
- Complete the specific disease information sheets (i.e., Multiple Sclerosis, Parkinson's disease and Sleep) if appropriate.
- Provide a complete and up-to-date written medication list with doses and times medications are taken. Include all over-the-counter medications, vitamins and supplements.
- Get prescriptions and refills for all of your medications at the time of your visit. If you do not, you may need to return for a refill visit with our nurses. There is a charge for emergency prescription refills between visits.
- We cannot accept prescription requests from pharmacies for you due to potential medication errors. You must obtain prescriptions and refills at the time of your visit. Your prescriptions are your responsibility to be sure you receive the correct medication and the correct dose.
- To save time at your next visit, please take forms home and fill them out ahead of time. You can also download the forms from our website www.neurologycenteroffairfax.com
- Your co-payment costs, co-insurance, and any deductibles are due at the time of service. If you do not pay these costs at the time of your visit, there is a \$10 administrative fee and an additional \$10 service charge for each bill we send. These charges are not covered by health insurance. We accept VISA, MasterCard, Discover, cash and checks.
- Please be respectful of other patients and arrive on time for your appointments. Please call us if you are delayed by traffic at 703-876-0800. If you are 15 minutes late or more, we may not be able to see you the same day. We understand the problems with traffic in Northern Virginia, but we cannot inconvenience patients who do arrive on time for their appointments.
- Our office does not communicate with patients via email or text messaging as these are not HIPAA compliant. You may use our web portal for secure communications with your doctor or our staff.